

# Board of Education Meeting Minutes

## April 18, 2018

Board Members Present: President Jamie Docuette, Linda Mrowka, , Bill Bloethe and Robin Toldo.

Also Present: Superintendent Karen Goodwin, Principal Christian Arsenault, High School Teacher Michael George, Business Manager James Eagan, Board Secretary Michele Klimczak, Senior Class President Caroline Toldo and Junior Class Representative Nick Oickle.

### 1. School Community Session

**1.1 Call to Order / Pledge of Allegiance-** BOE President Doucette called the meeting to order and led the pledge of allegiance at 5:05 pm.

**1.2 Public Participation-** There were no questions or comments at this time.

#### 1.3 Celebrations

##### 1.3A Eastern Regional Music Ensemble Co-Chair: Chris Dollar

Congratulations to Chris Dollar for being invited to Co-Chair the Eastern Regional Music Ensemble next year.

##### 1.3B SAT and ACT Administration

Last Tuesday the 11<sup>th</sup> graders took the SAT's at the Community Center. This is a new option which allows our students to participate in taking the SAT's during the school day and the school absorbs the cost. Saturday the ACT's were given. Currently there is not an option for administering the ACT during the school day. Mrs. Arcellus did a great job organizing these tests for our students.

##### 1.3C NYS Professional Teaching Certification: Jessica Hall

Congratulations to Miss Hall who has received her Professional Teaching Certification. Also, thanks to Aly Horn for assisting Miss Hall in navigating through the process.

### 1.4 Additions to the Agenda

**3.19** Change “**letter of regret**” to, **letter of request**. Also, this item will be moved to the Executive Session for discussion because it relates to a safety/security matter.

**3.21** Approval of Senior Class Trip Additional Expenses

**3.6** This will be tabled to next month's session as the information was just received.

## 2. Business Office Reports

**2.1 Warrants Approved by Claims Auditor Sharon Patterson** - There were no questions.

**2.2 Business Manager Reports** – There were no questions.

**A. Budget Status Report as of March 31, 2018** – Jim Eagan discussed his report, there were no questions.

**B. Treasurer's Report Approved by Principal and Treasurer** – Jim Eagan discussed his report, there were no questions.

**2.3 Budget Transfers**-These will be seen in the Budget Presentation.

**2.4 2016-2017 Audit Status** -The auditors came for three days. Principal Arsenault mentioned that it was only three days due to all of Jim's hard work and dedication. The initial exit meeting was positive.

**2.5 2015-2016 Audit Action Plan**-A few things to catchup on that Mr. Eagan will continue to address.

**2.6 2018-2019 Budget Proposal for the Fishers Island Union Free School District**- A Collaborative and Meaningful budget was presented by Superintendent Goodwin, Principal Arsenault and Jim Eagan. Handouts were given and discussion ensued.

### **3. Action Items**

**3.1 Approval of the Minutes from the March 21, 2018 Board of Education Meeting**- Motion was made by Linda Mrowka, seconded by Robin Toldo. All in favor/none opposed.

**3.2 Approval of the Policy Development, Adoption, Implementation and Review of Policy #2410** – Motion was made by Robin Toldo and seconded by Linda Mrowka. All in favor/none opposed.

**3.3 Approval of the Graduation Requirements Policy #4770** – Motion was made by Robin Toldo and seconded by Linda Mrowka. All in favor/none opposed.

**3.4 Approval of the Diploma and Credential Options for Students with Disabilities Policy #4773**- Motion was made by Robin Toldo and seconded by Linda Mrowka. All in favor/none opposed.

**3.5 Approval of the Amendment to Employment Terms for 2018-2019 by and between FIUFSD and Karen Goodwin**- Motion was made by Linda Mrowka, seconded by Robin Toldo. All in favor/none opposed.

**3.6 Tabled to Next Month's Meeting.**

**3.7 Approval to Decline Electing New Members to the ESBOCES Board**- Motion was made by Robin Toldo and seconded by Linda Mrowka. All in favor/none opposed.

**3.8 Approval of the 2018-2019 ESBOCES Administrative Budget**- Motion was made by Linda Mrowka and seconded by Bill Bloethe. All in favor/none opposed.

**3.9 Approval to Increase the Working Hours for Yaritza Gello to 35 Hours per Week Effective April 19, 2018 until June 22, 2018 to Serve as a Substitute for a Tutor Who is now a Substitute for a Teacher on Leave**- Motion was made by Robin Toldo and seconded by Linda Mrowka. All in favor/none opposed.

- 3.10 Approval of the Budget Transfer Proposed by the Business Office-** Motion was made by Bill Bloethe and seconded by Robin Toldo. All in favor/none opposed.
- 3.11 Approval to End the Contract Lease Agreement with Dr. Print Effective July 23, 2018.** Motion was made by Robin Toldo and seconded by Linda Mrowka. All in favor/none opposed.
- 3.12 Approval of the Request for Education Grant Expenditure Reimbursement of \$1,200 for Michael George to Complete Coursework in School Business Administration from the 2017-2018 Budget-** Motion was made by Robin Toldo and seconded by Bill Bloethe. All in favor/none opposed.
- 3.13 Approval of the Request for Education Grant Expenditure Reimbursement of \$1,200 for Michael George to Complete Coursework in Theory in School Administration from the 2018-2019 Budget--** Motion was made by Robin Toldo and seconded by Bill Bloethe. All in favor/none opposed.
- 3.14 Approval of the Request for Education Grant Expenditure Reimbursement of \$1,200 for Michael George to Complete Coursework in Administrator and Pupil Personnel Services from the 2018-2019 Budget Pending Availability of Contractual Funds--** Motion was made by Robin Toldo and seconded by Bill Bloethe. All in favor/none opposed.
- 3.15 Approval of the Request for Education Grant Expenditure Reimbursement of \$900 for Carole Giles to Complete Coursework in Advanced Placement in Physics from the 2018-2019 Budget--** Motion was made by Robin Toldo and seconded by Bill Bloethe. All in favor/none opposed.
- 3.16 Approval to Submit the Internal Auditor Exception Certification for the 2018-2019 School Year--** Motion was made by Bill Bloethe and seconded by Linda Mrowka. All in favor/none opposed.
- 3.17 Approval of the SAT II Bio Prep Club Approved by the EAC--** Motion was made by Robin Toldo and seconded by Linda Mrowka. All in favor/none opposed.
- 3.18 Approval of the Spanish Field Trip to New York City--** Motion was made by Linda Mrowka and seconded by Bill Bloethe. All in favor/none opposed.
- 3.19 Moved to Executive Session: Safety/Security Matter**
- 3.20 Approval of the 2018-2019 Budget Proposal for the Fishers Island Union Free School District in the amount of \$3,705,582.00-** Motion was made by Bill Bloethe and seconded by Linda Mrowka. All in favor/none opposed.
- 3.21 Tabled to Tomorrow Morning (Emergency Meeting)**

#### **4. Administrative Report**

##### **Prior Business**

**4.1 Recruitment/Application Process Update** – Principal Arsenault reported that some deposits have been received and he will report on the final numbers at next month’s meeting.

**4.2 Scoreboard Update** – Principal Arsenault will have actual bids for next month’s meeting.

**4.3 Status of Sheds and School Property Upkeep** – Both sheds have been moved thanks to Tom Shillo and Z&S. Eduardo continues to work on the school grounds and our courtyard is looking great!

**4.4 Board Self-Evaluations-Summary of Results** –These have been completed and this data will be used to guide conversations with accreditation.

**4.5 Wind Energy Exploration Update and Next Steps** – Superintendent Goodwin reported the great turn out, discussion and questions with Chris Finan calling in as well. Next steps would be setting up a meeting with the FI Utility Company, Principal Arsenault, Greg Thibideau, Trevor calling in on the phone, Bill Bloethe, as well as Jimmy Ski to identify obstacles.

**4.6 Spanish Room HVAC Unit Replacement Status Report** – Superintendent Goodwin will have an update at our next meeting.

**4.7 Generator Project Update** – Jim Eagan has reached out; the ball is in their court and he is waiting for an update.

**4.8 Paddle Tennis Project Update** – Superintendent Goodwin reported that the application did arrive in Albany. They have some questions/changes with the plan and Aly Horn has requested they submit them in writing.

**4.9 Smart Schools Bonds Funds** – Superintendent Goodwin reported that we are still owed from NY State the \$21,000 that was paid up front to support our internet upgrade project. Their website status report continues to state: In Process. Once paid the remaining \$6,000-\$7,000 can be used for security updates.

**4.10 School Accreditation Update** - Principal Arsenault reported that the \$1,000 initiation fee is in this budget and the initial application will be submitted in October of 2018.

#### **New Business**

**4.11 2017-2018 Activity Clusters-** The first of four will begin this Friday. The students gave broad categories of interests and then the staff proposed the activities. This process will be replicated in the 2018-2019 school year.

**4.12 Parent Coffees-** One month there will be a parent coffee at the school and the alternating month at Muddy Waters. Different staff have joined Principal Arsenault and the coffee meetings have been well attended.

**4.13 Community Center Partnership** – Principal Arsenault has been looking into how to bolster the afterschool 3/4 and 5/6 clubs, especially in the winter months. Options at the Community Center are bowling, basketball, crafts room, homework in the café area. They are looking into special

10-month memberships per student and possibly the ability of island parents to add on another 2 months. Our staff will be with our students, only bowling would be an additional attendant fee. The students would be walked from the Community Center to the ferry with the ferry supervisor staff.

**4.14 Oil Tank** – Superintendent Goodwin reports there is a problem that is not working, Readings are not accurate due to this. AARCO will be coming out to look into this.

**4.15 Health and Safety Committee Policy #8112 (First Reading)** -Per State Law.

**4.16 Student Health Services Policy #5420 (First Reading)** – Superintendent Goodwin will look into making the change of wording from “school nurse” to, “inhouse EMT”.

## **5. Information Packet for the Board of Education**

### **6. Board Committee Reports**

**6.1 Faculty Housing** - Nothing to report at this time.

**6.2 Safety** – Nothing to report at this time.

**6.3 Personnel** – Nothing to report at this time.

**7. Public Participation**- None.

A motion to adjourn from the Public Session and enter the Executive Session was made by Linda Mrowka and seconded by Robin Toldo at 6:37pm.

**8. Executive Session Entered at 6:38 pm-**

#### **8.1 Sale of School Property**

**8.2 Approval of the Letter of Request for Year-Round Police Coverage on Fishers Island**

**9. Adjournment-** No action was taken in public session. President Doucette exited executive session and adjourned the meeting at 7:15 pm.

Recorded by Michele Klimczak